

BELFAST MODEL SCHOOL FOR GIRLS

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Principal: Mr P Perry PGDH. MA. PGCE. BSc

Chair of Board of Governors: Mrs Jacqueline Weir

**Controlled School
Girls' Secondary**

Age Range: 11-18

Admission No: 200

Enrolment No: 1100

OPEN EVENING – Thursday 22nd January 2026 – 5.30pm until 8.00pm with the Principals Presentation at 6.30pm

Please visit school website <http://belfastgms.org/site/>

A tour of the school will be available on the evening – Please report to the reception office

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL

The Board of Governors delegate to the Principal and/or the Vice-Principals those functions relating to the admission of students.

ADMISSIONS POLICY

ADMISSIONS CRITERIA FOR ENTRY OF STUDENTS TO POST PRIMARY FIRST YEAR (YEAR 8) IN SEPTEMBER 2026

Education Authority Procedure – The application procedure opens on 27th January 2026 at 12 noon (GMT) and an application submitted by the closing date of 19th February 2026 at 12 noon and will be treated as a punctual application. An application received after 12 noon on 19th February 2026 and up to 4pm on 24th February 2026 will be treated as a late application. Punctual applications will be processed before late applications.

Admission Criteria will be applied in the following order:

1. A girl who, at the date of their application, has a sister (child of the family*) who attends or has attended Belfast Model School for Girls. **(The name and dates of attendance must be indicated on the Transfer Application)**
2. A girl who, at the date of their application, has a brother (child of the family*) who attends or has attended Belfast Boys' Model School.

(The name and dates of attendance must be indicated on the Transfer Application)

***'Child of the family' Covers**

- A child born to a married couple;
 - A child born to a co-habiting couple;
 - A child of either of those people by a previous marriage or relationship;
 - A child living with same sex partners whether there is a Civil Partnership under the Civil Partnership Act 2004 or not;
 - An adopted or fostered child.
 - A situation where for example an orphaned cousin is being brought up with a family.
3. A child of the family who is the first girl in the family to transfer to a mainstream secondary (non-grammar) school. **(The relevant information must be indicated on the Transfer Application).**
 4. Those applicants for whom Belfast Model School for Girls is the closest controlled school (ie straight line distance from home address to the main entrance of the school in Dunowen Gardens). **To ensure accuracy and impartiality, this information will be provided by the Northern Ireland Ordnance Survey Office.**
 5. All other applicants: If there are more students meeting the set criterion 1 to 4 as set out above than there are places available, each student will be assigned a unique number from 1 upwards depending on the number of applicants. The number assigned to each student will then be selected in rank order of first, second, third, fourth, fifth and so on as determined by an electronic random choice generator until all available places are allocated.

Please note: When considering which children should be selected for admission, the Board of Governors will only consider information which is detailed on or attached to the Transfer Application. Parents should ensure that all information pertaining to their child and relevant to the school's admissions criteria (1-5 above) is stated on the Transfer Application or uploaded to it.

DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any applicant's Transfer Application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

Should a vacancy arise after 9 May 2026 all applications for admission to Year 8 that were initially refused, new applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will remain in place indefinitely and be reviewed annually. Parents/Carers will be asked if they wish to remain on the list on an annual basis. The school will contact you in writing if your child gains a place in the school by this method. Your child's name will be automatically added to the list. Please contact the school if you wish for your child's name to be removed from the list.

Applications and Admissions

Year	Admissions No	Total Applications <i>ie.</i> All preferences	Total Admissions
2023/24	200	205	200
2024/25	200	204	196
2025/26*	200	150	150

**The Total Admissions for year 2025/2026 includes all Year 8 children admitted to the school including those who have a statement of special educational needs and/or may be attending SPiMS.
(SPiMS = Specialist Provision in Mainstream School).*

Criteria for admission to Years 9 to 12

The same criterion 1 to 5 as set out in this document will also be applied when considering requests for admission to Years 9 to 12